

To our patients:

Determining how to pay for orthodontic services is an important decision. If you are planning to make payments over an extended period, let us recommend two automatic payment methods that are preferred by ABC Orthodontics and popular with our patients. Both of these convenient payment methods eliminate the need to write out checks every month and mail them by their due date.

- 1. Direct Debit.** With direct debit, a pre-authorized payment is electronically transferred every month on a pre-determined date from your checking or savings account to ABC Orthodontics. Payments continue until the payment plan is complete, the full balance is paid off early, or until you select another payment method. To choose this payment method, simply complete the enclosed authorization form and return it along with a voided check.
- 2. Credit or Debit Card.** Automatic payments may also be arranged using your credit or debit card. With this method, a pre-authorized payment is processed every month on a pre-determined date using either your credit card or debit card. Payments continue until the payment plan is complete, the full balance is paid off early, or until you select another payment method. To choose this payment method, please complete the credit card section on the enclosed authorization form.

For questions regarding automated payments or the enclosed authorization form, please call the office at (xxx) xxx- xxxx.

Sincerely,

Robert R. Johnson, DDS